

## SECURITY REQUIREMENTS FOR A CLASSIFIED CONTRACT RESULTING FROM RFP NO. \_\_\_\_\_

The following security requirements will be required for work on the subject classified contract. No pre-award access to classified information will be required.

Level of Facility clearance required: \_\_\_\_\_

Safeguarding capability required: \_\_\_\_\_

**ACCESS REQUIREMENTS:** *(Note: Only the items check-marked below apply.)*

- |   |                          |     |                          |    |
|---|--------------------------|-----|--------------------------|----|
| 1. Will access to classified information be required only at other contractor/Government activities?  | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 2. Will the contractor receive classified documents or other materiel for reference only (no generation)?   | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 3. Will the contractor receive and generate classified documents or other material?   | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 4. Will the contractor be required to fabricate/modify/store classified hardware?   | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 5. Will the contract be for graphics arts services only?  | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 6. Will the contractor require access to IPO information?   | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 7. Will the contract require access to restricted data?   | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 8. Will the contract require access to classified COMSEC information?   | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 9. Will the contract require cryptographic access authorization?  | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 10. Will the contract require access to SENSITIVE COMPARTMENTED INFORMATION?  | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 11. Will the contract require access to Special Access Program information?   | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 12. Will the contract require access to U.S. classified information outside of the U.S., Panama Canal Zone, Puerto Rico, U.S. Possessions, and Trust Territories? | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 13. Will the contractor be authorized to request Defense Documentation Center or Defense Information Analysis Center services?                                    | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| 14. Will the contractor be involved in classified ADP processing at its facility?   | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |

## EXPLANATION OF ACCESS REQUIREMENTS

The following is an explanation of the above access requirements:

- Item 1: Note the word "only." The contractor will not be required to have any safeguarding capability at the contractor's facility if this item is marked "Yes."
- Item 2: Note the word "only." The contractor will be required to have safeguarding capabilities.
- Item 3: The contractor will be required to have safeguarding capabilities.
- Item 4: If applicable, include as much information as possible to indicate if restricted or closed areas will be required.
- Item 5: Note the word "only." This type of contract would not require any specific classification guidance because the markings on the documents provided would be sufficient guidance for the contractor.
- Item 6: This means International Pact Organizations, such as North Atlantic Treaty Organization (NATO), Central Treaty Organization (CENTO), and Strategic Arms Reductions Talks (START). Permission of the Security Classification Officer is required before contracting.
- Item 7: This item includes access to FORMERLY RESTRICTED DATA and CRITICAL NUCLEAR WEAPONS DESIGN INFORMATION (CNWDI) and is information developed and controlled under the Atomic Energy Act of 1954. Note this item would always be marked "Yes" if access to CNWDI is required.
- Item 8: This requires coordination with the Security Classification Officer, and you should consult the Communications Security (COMSEC) Supplement to the Industrial Security Manual (ISM) for other requirements.
- Item 9: Coordination with the Security Classification Officer is required prior to contracting if Cryptographic Access Authorization is required.
- Item 10: If this information is involved, your facility will have a Special Security Officer who should be contacted before any contracting. Special security measures are required. Compliance with Defense Intelligence Agency Manual (DIAM) 50-5 and DIAM 50-3 is required.
- Item 11: These types of programs usually require additional security procedures or actions. These requirements are varied and may be different for each type of Special Access Program.
- Item 12: See Section XII, ISM, for special requirements if marked "Yes."
- Item 14: It does not apply if the contract is for a maintenance-type service when the contractor will be performing the work at a User Agency or another cleared facility. If this item is marked "Yes," the contractor will be required to prepare an Automatic Data Processing/Standard Practice Procedure(s) (ADP/SPP) for the contractor's ADP operations and the system will require approval of the cognizant security office in accordance with Section XIII, ISM.